

IF YOU ARE THE PAST- PRESIDENT

The Past-President has a unique and critical role on the Board. As an experienced NAPIPM Board member, the Past-President acts as advisor to the new President. This is particularly important during the first year's transition, and may include attending the Affiliate Presidents' meeting in the President's absence and assisting with conference planning.

WHO GETS TO VOTE?

The Board's executive officers and the regional directors are the voting members. A majority of the members of the Board participating in a meeting shall constitute a quorum for the transaction of NAPIPM business. A majority of those present at the business meeting shall be necessary for the transaction of business items raised and discussed at the meeting. At any meeting of the members, a member may vote either in person or by proxy.

ABOUT NAPIPM COMMITTEES

The committees and technical advisory groups (TAGs) are the heart of the association. The President nominates the TAG or Committee Chair, and the Board votes to approve the nomination. These groups work one-on-one with representatives from the federal agencies. They help develop position papers, formally propose changes to federal procedures, analyze, and formally comment on proposed federal changes. Committees also help identify speakers and topics for conference workshops. Committee and TAG Chairs are advisory members of the Board (non-voting).

Some of the committees are: Communication, Conference, Child Care, Child Support, TANF, Food Stamps, Medic aid, and Election/Nomination.

Visit the NAPIPM website at:

www.napipm.org

for more information and a listing of Board members.

*An Affiliate of the American Public
Human Services Association*



**NATIONAL ASSOCIATION
FOR PROGRAM
INFORMATION AND
PERFORMANCE
MEASUREMENT**

Welcome A board!



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NAPIPM

Welcome to the NAPIPM Board! As a NAPIPM Board member, you will have many opportunities to contribute your ideas and help shape policy that governs public assistance programs. The success of NAPIPM depends on an active membership and pro-active Board members.

Members of the Board are key to gathering information used to advocate change. APHSA and NAPIPM also rely on the Board to share information with members in the states in their region. This professional networking helps APHSA and NAPIPM ensure that the federal agencies develop public assistance policies that meet the needs of the citizens without unreasonable burdens to the states.

The Board meets monthly by teleconference. Lasting about an hour, the members share news from their region and at the national level. This also is an opportunity to seek support from APHSA on issues affecting performance in public assistance programs.

The Board meets in-person during the annual NAPIPM conference. Other in-person meetings may be called at the regular winter, spring, and summer APHSA meetings, or as needed by a vote of the Board.

ORGANIZATION OF NAPIPM

An executive Board governs NAPIPM according to the association's published By-Laws. Board officers include the President, Past President, Vice President, Secretary, Treasurer, and regional directors. Three APHSA representatives are advisors to our Board: program policy, data collection and performance measuring, and conference planning.

NAPIPM members nominate and vote to elect officers to the Board. During the annual conference, members in each of the regions select a Regional Director to represent their region on the Board. Officers and regional directors have a two-year term.

The mission of the National Association for Program Information and Performance Measurement is to promote and enhance excellence in the planning and administration of the state human service programs through the development, collection, analysis, and evaluation of program data, and outcomes and performance information for use in informed decision making.

IF YOU ARE A REGIONAL DIRECTOR

The Regional Directors on the Board play a key role in communicating issues to and from the states in their region. The Directors often learn of upcoming federal policy changes, proposed legislation, and unforeseen problems encountered by other states when implementing new policies. This information when shared with other states in their region helps bring about changes needed for effective application of public assistance programs.

Depending on the needs in your region, you develop communication links with regional NAPIPM members. Some regions use monthly teleconferences, others rely more on e-mail to share information. In large regions, or if the Director's interest is primarily one program, other members can volunteer to help the Director share the information. At a minimum, you will need to forward copies of documents by mail, e-mail, or fax to states in your region.

IF YOU ARE THE SECRETARY

The Board's Secretary takes and distributes to Board members the minutes to every meeting, and oversees the publishing of the directory on the website. The Secretary also ensures that the meeting notices go out as required in the By-Laws. Depending on the task and tools available to the Secretary, distribution can be in hard copy or electronic forms.

IF YOU ARE THE TREASURER

APHSA administers the NAPIPM financial accounts. The Board's Treasurer receives monthly accounting reports from APHSA. The treasurer ensures the accounting is accurate, tracks encumbrances, and authorizing invoices for payment. The Treasurer's most important task is helping the conference planning committee estimate costs, project revenues, and reconcile the conference finances. The Treasurer maintains all fiscal records, and is one of the two signature authorities.

IF YOU ARE THE VICE-PRESIDENT

In absence of the President, the Vice-President performs the duties of the President. In addition, the Vice-President acts as the annual NAPIPM conference coordinator. This includes working closely with APHSA on related contracts, organizing a committee, developing materials, coordinating events, and keeping the Board updated on progress.

IF YOU ARE THE PRESIDENT

The President is the principal executive officer of NAPIPM. In general, the President supervises and controls all of the business and affairs of the association. Tasks include presiding at all meetings, nominating TAG and Committee Chairs, serving as a member of the APHSA affiliate Presidents' Council, formally expressing the position of NAPIPM, and serving as the primary liaison with APHSA. The President has signature authority on NAPIPM documents and expenditures.